

**LIBERTY TOWNSHIP**  
**Regular Meeting Minutes – May 10, 2023**  
**Location: Liberty Town Hall, Bemidji, MN**

**Call to Order-** Meeting was called to order by Chair, Sup. Oestreich, he led Pledge of Allegiance at 7:00 pm. Roll Call

Attendance:

Supervisors: Karl Oestreich, John Gilbertson, Steven Reznicek

Clerk: Colleen Oestreich, Deputy Clerk: Kristi Larson

Treasurer: Treasurer: Peggy Curtis

Others: Richard Curtis, Travis Kelm, Willard Kelm, Jay Stubbe, Jason Stubbe, Peggy Reznicek

**Clerk's Report –**

April 12, 2023 Regular Business Meeting Minutes – Motion by Sup. Reznicek, second by Sup. Gilbertson to accept minutes. M/C

April 27, 2023 Board of Review Meeting Minutes – Motion by Sup. Reznicek, second by Sup. Oestreich to accept minutes. M/C

May 6, 2023 Road Inspection Meeting Minutes – Motion by Sup. Oestreich, second by Sup. Reznicek to accept minutes. M/C

Clerk, Oestreich submitted the 2022, W2s and 1099s to State on 4/25/23.

**Treasurer's Report –** Motion by Sup. Gilbertson, second by Sup. Reznicek to post all of the Money Market funds and Certificate of Deposit funds under the General Fund. M/C

CD paperwork still needs to be located. Supervisors will move the treasures file cabinet to the town hall after the meeting.

Motion by Sup. Oestreich, second by Sup. Gilbertson to accept report as written and subject to future audit. M/C

**FEMA Grant Update –** Sup. Oestreich reported that the State has closed out the 3 projects and sent the final 10% of their funding. The only remaining part is the management reimbursement. Paperwork has been submitted.

**BATO Meeting –** 4/25/23; they are switching to quarterly meetings instead of bi-annual. County Engineer stated that County Road 9 won't be changed.

**MAIT Training, 4/26/23 –** Supervisors, Clerk & Treasurer attended.

**Fire Association Meeting, 4/27/23 –** Sup. Oestreich attended.

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**Gravel Quotes** – received two quotes:

- Bemidji Bituminous - \$17.35 cu/yd
- Anderson Construction - \$17.50 cu/yd

Motion by Sup. Oestreich, second by Sup. Gilbertson to accept the Anderson Construction quote. M/C

Mowing is included in the current contract with Kelm Skidsteer.

**Administrative Business/ Update Plan** – staff completed the \_\_\_\_\_. Supervisors received 3-ring binders, claim forms, bounty forms etc. Discussed records retention plan, Facebook page and Website. Items were tabled.

**Approve and Pay Bills** – Motion by Sup. Reznicek, second by Sup. Oestreich to pay claims 5057-5067 in the amount of \$19,533.38. M/C

**Upcoming Meetings** –

- June 14, 2023 Regular Board Meeting, 7 PM; Zoom Link  
<https://us06web.zoom.us/j/85770665351?pwd=NVZ3Y1J0MkRIdmJQVXhxbkUxTlo4dz09>

**Other** – Road Sup. Gilbertson requested quotes for culvert installations per Road Review be submitted by June 1<sup>st</sup> for timely installation.

**Adjourn** – Motion by Sup. Oestreich, second by Sup. Gilbertson to adjourn at 7:30 PM. M/C

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Karl Oestreich, Chairman

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Colleen Oestreich, Clerk