

LIBERTY TOWNSHIP
Regular Meeting Minutes – February 14, 2024
Location: Liberty Town Hall, Bemidji, MN

Call to Order- Meeting was called to order by Sup. Oestreich. He led Pledge of Allegiance at 7:00 pm. Roll Call

Attendance:

Supervisors: Karl Oestreich, John Gilbertson, Steven Reznicek

Clerk: Colleen Oestreich

Treasurer: Peggy Curtis

Others: Travis Kelm, Willard Kelm

Clerk's Report –

January 10, 2024 Regular Business Meeting Minutes – Motion by Supervisor, Oestreich second by Supervisor, Reznicek to accept minutes. M/C

Presidential primary is scheduled for March 5th at Eckles Community Hall. Township election will be held on March 12th at the Town Hall. Proposed slate of election judges are: Steve Reznicek, Peggy Reznicek, Peggy Curtis, Shirly Curtis & Colleen Oestreich for Presidential primary. Alva Drusch, Peggy Curtis and Connie Petrie for the township election. Motion by Sup. Gilbertson, second by Sup. Oestreich to approve the slate of judges. M/C

Board reviewed the proposed resolution for assessment services from Beltrami County. Motion by Sup. Reznicek, second by Sup. Gilbertson to approve resolution to secure services in the amount of \$7, 188. M/C

Social Security Administration has sent a questionnaire regarding the 2022 W2/W3. They did not receive these. Clerk has submitted follow-up submissions electronically and will review the questionnaire to respond timely any additional information. One submission needed correction due to the transition to CTAS from tracking via spreadsheet. Employee has been notified.

Treasurer's Report – Motion by Sup. Oestreich, second by Sup. Reznicek to accept report as written and subject to future audit. M/C.

First of three CD investment purchases approved on 1/10/24 has been completed in the amount of \$25,000. CD #318

Board discussed the need for a safe deposit box. Motion by Sup. Reznicek, second by Sup. Gilbertson to secure a safe deposit box from 1st National Bank, Bemidji to hold townships CD records. M/C

Roads – No action

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Fire report – Audit meeting was held. Internal audit revealed no discrepancies. Association decided to propose a flat levy. Next meeting will be held on February 22th.

2023 Taxes/Reports have been prepared and submitted to meet required deadlines. Following reports have been acted on: 1096/1099 NEC, W2/W3, 944, MN Withholding Return, Sales/Use tax report, MN State Auditor Report, PERA Exclusion Report & MAT Workers Comp Report. Motion by Sup. Gilbertson, second by Sup. Reznicek to approve these reports/submissions. M/C

Approve and Pay Bills – Motion by Sup. Reznicek, second by Sup. Oestreich to pay claims 5175-5184 totaling \$28,660.97. M/C

Mail & Upcoming Meetings –

- a. First Responders sent a thank note for Liberty Township donation.
 - b. Bemidji Domestic Abuse sent a donation request. It will be reviewed with other requests at the annual meeting.
 - c. MN Benefit Association information was available for review.
- **March 5, 2024 Presidential Primary Election, Eckles Community Hall**
 - **March 12, 2024 Liberty Township Election, Annual Meeting, Town Hall**
 - **2024 MAT Short Courses – 4/3/24 Sanford Center, Bemidji**

Adjourn – Motion by Sup. Gilbertson, second by Sup. Reznicek to adjourn at 7:30 PM. M/C

Karl Oestreich, Chairman

Colleen Oestreich, Clerk